



New Resident Confirmation Form

This form is required so that we may continue processing your service request. Your request will remain on hold until we receive the required information from you. In order for us to ensure a prompt response, we recommend submitting your information via email or fax. Mail deliveries will take longer to process.

Please print, complete and return this form, including a copy of one of the following documents:

- (1) Signed Lease
- (2) Affidavit of landlord
- (3) Closing Documents
- (4) Certificate of Occupancy
- (5) Utility bill from a different residence, in your name dated within last two months
- (6) Other comparable document establishing residency, subject to approval by your Transmission Distribution Service Provider (TDSP)

Please send the form and a copy of one of the documents listed above to Green Mountain:

Email: Download, complete and scan the form
and email to: SwitchHoldGMERES@GREENMOUNTAIN.COM
(.pdf, .jpg or .doc formats only)

Mail: Green Mountain Energy
Attn: New Resident Confirmation
P.O. Box 328
Houston, TX 77001-0328

Fax: 1-855-632-7029 or 832-584-2545

New Service Address _____

City, State, Zip Code _____

Occupancy Date _____

ESI ID (Electric Service Identifier) Number, if known _____

Mailing Address _____

City, State, Zip Code _____

Contact Phone Number _____

(We may contact if we have any questions about this form.)

CONFIRMATION

I confirm that I am a new occupant at the above Service Address and I am not associated with the previous occupant.

(Signature)

(Date)

(Printed Name)